



WFAS 2015 Abstract Submission Guidelines

(as at Feb 6, 2015)

Abstract submission deadline is **April 30, 2015**. To submit an abstract please follow the instructions below.

INSTRUCTIONS FOR ABSTRACTS

Abstract Submission

Abstracts must be submitted electronically via the on-line abstract submission system.

Deadline for Submission

Abstracts must be submitted by indicated deadline. Late submissions will be considered at the sole discretion of the WFAS local organizing and academic committee.

Abstract Language

All abstracts and presenter information must be typed in English.

Presentation Language

Please indicate language of your presentation when prompted on the on-line abstract form. The conference languages are English or Mandarin Chinese. Posters may be in any language but **MUST** include a full translation into English. If an abstract will be presented in Chinese, both English and Chinese translations must be included.

Presenter Information

Personal details of the person presenting the paper must be completed. All presenters must register for the conference.

Title of Presentation

Must be typed in Sentence case (First word initial Capital, capitals only for ACRONYMS and first letter of a Proper Noun).

Abstract Format

The abstract is to be uploaded via the online abstract submission site. The text of the abstract must be typed in English and should not exceed 500 words. Abstracts may be submitted in Chinese but must include an accurate translation into English. All acu-points and meridians must be named according to Standard Acupuncture Point Locations (World Health Organization Western Pacific Regional Office, 2008) or Standard Acupuncture Nomenclature, Parts 1 & 2 (World Health Organization. 1991: revised edition).

Content of Abstracts

For abstracts of reports on research, including clinical trials, the following should be included: General description; Objectives; Methods; Results; Conclusion/Discussion. Other abstracts should clearly indicate the structure of the proposed presentation.



Research Themes:

- Current studies, mechanisms, and special techniques on classical Acupuncture and Traditional Chinese Medicine (TCM)
- Pain management, traumatic injury and rehabilitative care
- Women's and men's health/fertility and pediatrics
- Mental health and wellness management
- Cancer / palliative care
- Internal medicine and environmental health (GI, respiratory, cardiovascular, allergy, infectious disease, skin disease, autoimmune disease, etc.)
- Professionalism: strategic research education, practice management, practitioner wellness, research, standards, and legislation
- Integrative and advancement for the future development of Acupuncture and TCM

Presenter Biography

A short biography of the presenter is to be submitted during the abstract submission process. (maximum 75 words). Please upload a photo of the presenter as well.

AV Requirements

The following resources will be available for oral presentations: laptop with MS PowerPoint software, data projector and screen. If a film slide, DVD or video presentation is proposed, this must be specified under AV requirements when prompted on the online abstract form. Specific AV requests will be considered at the sole discretion of the WFAS Organizing Committee.

Poster Presentations

Poster presentations will be displayed in a dedicated section of the conference area. Individual poster sizes must not exceed 90cm in width and 120 cm in height. Display instructions will be given to presenter; presenter will be responsible to put up and take down poster board display according to the scheduled presentation time.

Oral Presentations

Abstract oral presentations will be 15 minutes with an additional 2 minutes for Q&A discussion. Workshop oral presentations will be 45 minutes with an additional 5 minutes for Q&A discussion. Presenters will be notified of their presentation schedule by WFAS academic committee. Finalized PowerPoints for Oral presentation must be submitted by [September 1, 2015](#).

Tutorial and Workshop Presentations

The workshop format is a single stream of oral presentation of papers, including significant time for questions and discussion. Panel and poster sessions could also be included with the workshop. The tutorial format is a more formal set of lectures, also with ample discussion time.



The duration of a workshop/tutorial will be determined once all abstracts and workshop proposals have been reviewed and accepted.

Peer Review process

All abstracts will be subject to review by the WFAS 2015 Academic Committee.

Acceptance of Abstract

Abstracts that fulfill the above requirements will be considered. Due consideration will be given to originality and quality. Notification will be sent to the presenting author in relation to acceptance and presentation. The decision of the WFAS 2015 Academic Committee and the WFAS 2015 Local Organizing Committee is final in relation to acceptance or rejection of presentations, and the format and time of presentations.

Publication

Successful abstracts will be published in the WFAS 2015 Book of Abstracts. If you do not wish to publish your abstract please indicate so when prompted during the submission process.

Email publishing

If you do not agree to having your email address published in the Book of Abstracts please indicate so when prompted during the submission process.

Conditions

Abstracts, oral presentations, practical workshops and posters must not contain any kind of advertising. Individuals and organizations wishing to advertise at the conference should refer to the Trade and Advertising Prospectus.

Please Note

- Abstracts must be the author's own work.
- The invitation to submit an abstract does not constitute an offer to pay travel, accommodation or registration costs associated with the Conference. Similarly, no speaker fee is paid to successful participants. All speakers must register for the conference.
- The WFAS Academic Committee reserves the right to allocate abstracts into sessions as they see fit in accordance with the overall program objectives.
- Abstracts that do not include sufficient data may be rejected.
- If successful, you will be required to confirm your acceptance of the invitation and register to attend the conference (if not already registered).
- Any questions related to abstract submission please email:

WFAS2015abstracts@visiontravel.ca